

# Carbon Reduction Plan



## Commitment to Achieving Net Zero

Kitec Supported Living is committed to achieving Net Zero carbon emissions by 2050 in line with the UK Government's Net Zero strategy and the Procurement Policy Note (PPN) 06/21 requirements.

As a provider of supported living and community-based care services, we recognise our responsibility to minimise our environmental impact while continuing to deliver safe, high-quality, person-centred services. We are committed to embedding sustainable practices across our operations and supply chain and promoting environmentally responsible behaviours throughout our workforce and the communities we support.

## Baseline Emissions Footprint

Baseline Year: **2024**

Our baseline emissions reflect the first year in which Kitec Supported Living formally assessed and documented its organisational carbon footprint.

## Baseline Emissions Table

Emissions Source	Total Emissions (tCO2e)
Scope 1 – Direct emissions (company vehicles, gas heating)	6.5
Scope 2 – Purchased electricity	4.2

Scope 3 – Business travel, employee commuting, waste, procurement activities	18.7
<b>Total Emissions</b>	<b>29.4 tCO2e</b>

These figures are based on operational estimates relating to office usage, staff travel, energy consumption, and procurement activities associated with the delivery of supported living and care services.

### **Current Carbon Reduction Measures**

Kitec Supported Living has already implemented several measures to reduce carbon emissions and improve environmental sustainability across our operations. These include:

- Use of digital care planning, electronic records, and paperless systems to reduce paper consumption.
- Hybrid and remote working arrangements where operationally appropriate to reduce unnecessary travel.
- Encouraging virtual meetings and online training sessions to minimise staff mileage.
- Energy-efficient office practices, including LED lighting and reduced energy usage outside working hours.
- Promotion of recycling and waste reduction across office and service environments.
- Use of local suppliers and community-based services where possible to reduce transport-related emissions.
- Encouraging staff to use sustainable travel options, including public transport and car sharing.
- Environmental awareness incorporated into staff induction and organisational policies.

### **Carbon Reduction Objectives and Targets**

Kitec Supported Living is committed to continual environmental improvement and has established the following objectives:

Target	Completion Date
Reduce overall carbon emissions by 25% from baseline	2030
Reduce business travel emissions by 40%	2030
Transition toward low-emission or electric vehicles where feasible	2032
Reduce paper usage by 80% through digital systems	2028
Improve energy efficiency across all operational sites	Ongoing
Achieve Net Zero carbon emissions	2050

### Planned Future Initiatives

To support the achievement of our carbon reduction targets, Kitec Supported Living plans to implement the following measures:

- Continue transitioning operational systems toward fully digital working practices.
- Review opportunities to use renewable energy providers for office-based operations.
- Introduce carbon awareness training for managers and staff.

- Monitor and reduce unnecessary travel through improved rota planning and remote communication systems.
- Engage suppliers and contractors regarding sustainable procurement practices.
- Introduce environmental considerations into service planning and organisational decision-making.
- Review vehicle usage and consider electric or hybrid vehicle options as part of future fleet planning.
- Strengthen monitoring and reporting processes relating to environmental performance.

### **Governance and Responsibility**

Overall responsibility for this Carbon Reduction Plan sits with the Directors and Senior Management Team of Kitec Supported Living. Environmental sustainability will be monitored through internal governance processes and reviewed annually to assess progress against targets.

The organisation will continue to review and update this plan as our operations develop and additional environmental data becomes available.

### **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standards for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the Greenhouse Gas Reporting Protocol corporate standard.

This Carbon Reduction Plan has been reviewed and approved by the senior leadership team of Kitec Supported Living Ltd.

**Signed:** \_\_Marykate\_\_\_\_\_

**Name:** \_\_Marykate\_\_\_\_\_

**Position:** Director

**Date:** \_\_\_\_11/2/2026\_\_\_\_\_



